

PROCESS TO LAUNCH A MINISTRY TO THE UN-HOUSED

Determine the need for the ministry

- Meet with and talk with those who would be served (“NOT FOR ME WITHOUT ME”)
- Determine if any other organizations are providing this ministry
 - If so what are the gaps that need to be filled to serve those in need
 - If no other organization is providing the ministry explore creative solutions that others may be using related to the need via the internet or contact Bishop’s Homeless Commission for assistance

Develop a concise statement of mission for the ministry (what it is, how it will be provided, why it fulfills our baptismal covenant)

Define what constitutes the Ministry

- What physical assets would be used (i.e. buildings, kitchens, parking lots, hygiene facilities etc)
- How are people involved in the ministry? (i.e. how many, who are they, what skills are needed, what are the time demands)
- What funding is needed for the ministry?

Enlist support of parish leadership and gather their concerns/issues

- Meet with vicar/rector/priest in charge and discuss the foregoing and secure their support
- Meet with vestry/BC to get their concurrence to take next steps

Address the concerns/issues of parish leadership to include

- Community issues:
 - How will your neighbors react?
 - Are any permits required from the jurisdiction?
- Safety and Insurance issues:
 - Guidance from local police and fire
 - Review of parish insurance relative to liability etc.
- Recruit necessary people to staff the ministry
- Ensure there is available budget for the ministry
- Other concerns of parish leadership

Secure approval from parish leadership to move forward

- Hold an all parish meeting to explain the ministry
 - How the ministry will help fulfill our baptismal covenant
 - How it will function
 - Who is responsible
 - What support you need from parishioners

Launch ministry

- Hold periodic reviews of ministry
 - What is working?
 - What is not working?
 - What do we need to change?
 - Is it time to retire the ministry?