The EPISCOPAL DIOCESE of OLYMPIA VOTING & DEBATE HOW-TO

Electronic Voting

Getting Ready

- Every voter will receive a handset at the check-in desk.
- Turn on your handset with the Power Button.

Voting

- The General President will announce the start of a vote. Press 1 for Yes Press 2 for No
- For elections, enter the candidate number.
- You will have 30 seconds to complete your vote.
- To change your vote, simply vote again.
- The last vote showing on your handset will be counted.
- If you have a problem with voting visit the Help Desk.

During the Meeting

 If you leave your seat, take your handset with you.

After the Session

 Place your handset in the boxes by the exit doors when you leave each morning or afternoon session.



Debate - In-Person

Getting Ready

- Every member with voice will receive a handset at the check-in desk.
- Turn on your handset with the Power Button

When you wish to speak:

- Press the button on your handset that matches your intent from the list below.
- Make your way toward one of the microphones.
- You will be added into the debate queue with remote attendees.
- Dispatch of Business will see the requests and advise the bishop on the order of speakers.
- Please note that you may only make one request at a time. If you click on a different selection your original request will be cancelled and you will go to the end of the queue.
- Select one of the following options for speaking:
 - 1. Button 1: Speak For
 - 2. Button 2: Speak Against
 - 3. Button 3: Move to Amend or other motion
 - 4. Button 4: Move to End Debate
 - 5. Button 5: Cancel Request
- Check the label on your voting device and when you are called on (Lay Delegate #3 from Church in Town), wave so that the head table can recognize you.

