

## Organizing Your Materials

Documents are listed by locator and divided into general categories as follows.

- A. General Information on the agenda and procedures to be used on the Convention floor.
- B. Nominations Document B.2 (long) or B.3 (short), lists the nominees for diocesan offices; B.3 is an abbreviated version of B.2. B.4 is provided for your use if you would like to track election results.
- C. Financial The 2019 budget (C.1) will be ratified on Saturday.
- D. Resolutions In report D.2 the Resolutions Committee makes recommendations for action on issues proposed by individuals and/or congregations from around the Diocese. The responsibility of the Resolutions Committee is outlined in Canon 4. D.3 Courtesy resolutions will not be read, they will be acted upon as a whole; you are encouraged to read all resolutions prior to voting.
- E. Reports require action by the Convention, either at the request of the submitting body, or based on diocesan canons; or the entity is required by canon to report annually to the convention.

A.1	Convention Guide	C.1	2019 Diocesan Operating Budget
A.2	Rules of Order	D.1	Resolutions Guidelines
A.3	Parliamentary Procedures Guidelines	D.2	Resolutions Committee Report
A.4	List of Canonically Resident Clergy	D.3	Courtesy Resolutions
A.5	Clergy & Staff Transitions	E.1	Constitution & Canons Committee report
A.6	List of Delegates & Alternates	E.2	Committee on Privilege
A.7	Vision Statement	E.3	Convention Committees
A.8	Organizing Your Documents	E.4	Diocesan Council
A.9	Exhibitor list	E.5	Board of Directors
A.10	Table assignments	E.6	Standing Committee
A.11	Facility layout	E.7	Personnel Commission
A.12	Friday Workshop Sessions	E.8	Commission on Ministry report
A.13	Final Agenda	E.9	Archives & Records Management
B.1	Nominations Overview	E.10	Historiographer
B.2	Nominations Report	G.1	Evaluation
B.3	Nominations report short form		s
B.4	Tally Sheet		Ballots / Red & Green Voting Cards